

Wildcat Foundation Minutes

August 12, 2019

5:30 PM

1. Call to Order

In attendance: Melissia Brohamer, Laurisa Campbell, Charity Davidson, Eileen Frasier, Clayton Huggins, Sara Lyon, Rosie Matanane, Dan Noble, Jennifer Pieri, Todd Roerig, Mickey Sanders, Tyler Stemley, Gilda Wamemuende, Shawna Williamson

2. Approval of Minutes

Motion to approve by Rosie, 2nd by Charity, unanimously approved

3. President's Report

- a. Shawna read the mission statement to motivate us all why we do what we do.
- b. Shawna set some meeting norms she would like going forward:
 - i. Showing respect, be present (no phones), no interrupting or side talk, address when things get off-topic, positive contributions, come with solutions to issues.
- c. Agenda items need to be submitted by the last day of the month for the next meeting.
- d. Shawna addressed the communication breakdown during registration.
- e. Back to School Night is September 5. Need to have a booth there.
- f. Shawna would like to look into replacing the wildcat logo that is currently on the podium that is used.
- g. There is a teacher meeting on August 15. We need to be there to talk about the Foundation and present the Teacher Grant process.
- h. There has been some confusion about parking lot donations during football, as some have shown up to the ticket booth thinking they already paid admission into the game.
 - i. Need to be clear that it is just a parking donation, not admission.

4. Treasurer's Report

- a. Melissia review the proposed budget for the year (see attached).
- b. Todd made a motion to approve, 2nd by Sara, unanimously approved

5. Grant Applicants

- a. *Daniel James - Music Program/Marching Band*
 - i. Grant submitted would impact 150 students to cover the cost of props and student needs for the upcoming Marching Season.
 1. \$150 - Water, \$250 - Paint & Supplies, \$100 - Lunch for students
 - ii. Mr. James, as well as several students, spoke about the positive impact the program has had, as well as the funding issues/lost revenue streams.
 - iii. Shawna told Mr. James that if the grant was approved that we would like them to participate in the Alumni BBQ and Car Show.
 - iv. During discussion, Shawna said she would like the grant to be rewritten and submitted by Mr. James instead of the Band Boosters.
 1. Receipts would be submitted to Melissia for reimbursement.
 2. Participation in our Alumni BBQ and Car Show would be required.
 - v. Tyler made a motion to approve, 2nd by Charity, Approved 11-3.
- b. *Milo Waits - Speech and Debate Club*
 - i. Grant submitted would pay one night hotel cost of \$140 for Speech & Debate parent-volunteer who served not only as a judge, but also chaperoned (per OUSD requirement) students at State Speech and Debate Championship Tournament May 3-5. The parent could not afford the cost of the room herself.
 - ii. It was initially thought there were funds to cover this in the "assets" fund, but it was denied, so Mr. Waits covered the cost. The district did cut Mr. Waits a

check for the entire amount he submitted, but he thinks they will find the mistake and would like to proactively correct it.

- iii. During discussion, it was decided that we would ask Mr. Waits for 5 student volunteers to work football parking.
- iv. Mr. Waits would need to pay district back, show us the receipt, then we would cut a check.
- v. Mickey made a motion to approve, 2nd by Todd, unanimously approved

6. Principals Report

- a. Mrs. Frasier shared some thoughts now that she's been at EC almost a year.
- b. Not a lot of systems in place brings a lack of consistency.
 - i. Starting with staff and reinforcing our core values.
- c. Need to implement a better communications protocol.

7. Old Business

a. *Scholarship Recipients*

- i. Have all the recipients received their checks? If not, who do we need to reach out to?
- ii. Melissia is going to check the status to see who is still outstanding.

b. *Registration*

- i. Reviewed during Presidents and Treasurers Reports
- ii. Freshman event happening August 18 from 12-2.
 1. We are providing bottled water, but are not having a booth.

c. *Alumni BBQ* - Sara and Shawna

- i. October 4
- ii. Cost would be \$10 for BBQ and the game.
 1. Working with Jeff Gerard to get \$5 student ticket price for the alumni.
- iii. Want to use Event Brite and pass on the \$1 service fee to user.
 1. Walk-up tickets would also be available.
- iv. Want to have yard games like cornhole set up to play, as well as a raffle.

d. *Spirit Wear* -

- i. Sold out of smaller sized hoodies. Also a request for the paw print hoodies.
- ii. Rosie made a motion to spend no more than \$1,500 to order more hoodies, 2nd by Charity, unanimously approved.
- iii. Melissia is going to look into an Alumni shirt that says "Once a Wildcat, Always a Wildcat".

e. *Parking* -

- i. Home games are 8/30, 9/13, 9/20, 10/4 and 10/25.
- ii. Dan can work the upper lot all but 9/20
- iii. Todd and Clayton will recruit student volunteers.
- iv. Todd will hand off money to Melissia at the games.
- v. Tyler volunteered to work at the games.
- vi. Laurisa made a motion to give our student volunteers a t-shirt to wear, 2nd by Todd, approved

f. *Bricks* - Clayton

- i. Next install won't be until spring. 10 weeks lead time is needed.
- ii. Need to do 12 lines of bricks per install.
- iii. Need to push to seniors - Brick Markers is updating the flyer.

- g. **Car Show** - Mickey
 - i. Show is scheduled for May 16
 - ii. Would really like to have a contest for a student to design the poster.
 - 1. We have requirements on what it needs to include.
 - iii. Will be signing up for Car Show committees

8. **New Business**

- a. The Terms of Office are 2 years.
- b. Per the Bylaws, we can have up to 12 Trustees
 - i. Trustees cannot miss more than 2 meetings.
- c. Shawna reviewed the roles of Officers and Committee Chairman
 - i. Shawna asked if anyone else wanted to be President, Treasurer or Secretary
- d. Going forward, we will have Committee Chairs:
 - i. Food baskets: Melissia, Marketing: Jen, Spirit Wear: Charity, Website: Jen, Bricks: Clayton, Alumni: Sara, Football Parking: Todd, Promotions: Rosie, Dine-Outs: Charity, Car Show: Mickey, Fundraising: Open

9. **Additional Agenda Items**

- a. Removing "Major" from mission statement
 - i. Todd made a motion, 2nd by Melissia, approved
- b. Backpacks - Dan
 - i. Dan would like to see us give away 200 backpacks and school supplies to students in need. This would be coordinated through the counselors.
 - ii. Tyler and Kyle will ask North Coast Church if we can be part of the ones they give away.
 - iii. Dan will contact retailers to see if he can get backpacks donated.

Upcoming Meetings

September 9th - 5:30pm

October 14th - 5:30pm

November 4th - 5:30pm

December 9th - 5:30pm

All meetings are held in the ASB Room at ECHS