

Wildcat Foundation Meeting Minutes

January 13, 2020

5:30 PM

1. Call to Order

In attendance: Melissia Brohamer, Charity Davidson, Sara Lyon, Rosie Matanane, Dan Noble, Jennifer Pieri, Mickey Sanders, Lori Tauber, Gilda Wamemuende, Shawna Williamson

2. Approval of Minutes

- a. Motion to approve by Lori, 2nd by Mickey, unanimously approved.

3. President's Report

- a. Donations are starting to come in for the Car Show. Gilda has been working it!

4. Treasurer's Report

- a. Melissia reviewed the budget - not much activity over the holidays.
 - i. Motion to approve by Jennifer, 2nd by Lori, unanimously approved.

5. Grant Applicants

- a. *Lisa Esquivel, Model UN*
 - i. Asking for a \$500 grant to help with the costs of students attending a Model UN Convention in New York.
 - ii. They have held numerous fundraisers to help with the costs, including collecting parking donations for us during the CIF Championship Game.
 - iii. We ask that she ask her students to help volunteer with the Car Show.
 - iv. Charity made a motion to approve the \$500 grant. 2nd by Dan, unanimously approved.

6. Old Business

- a. ***Spirit Wear*** - Melissia
 - i. Hardly any left. Will try to post on Facebook to blow the rest out.
- b. ***Dine-Outs***- Charity
 - i. Going to try to plan one for Best Pizza on Coast Hwy, possibly in February.
- c. ***Bricks***
 - i. All bricks that had been delivered are in the ground.
 - ii. Clayton reported we will sell through June for annual August installations.
 - iii. Does not look like the brick website (brickmarkersusa) has been updated with the new pricing and athletics option. Need an update on this from Clayton.
 1. Will push brick sales once pricing/website is updated.
- d. ***Car Show*** - Mickey
 - i. Expenditure Policy - Shawna
 1. Any money that needs to be spent for the Car Show needs to be approved prior to a check being cut.
 - a. Melissia can cut reimbursement checks at our meetings or can mail a check if a receipt is emailed/texted to her.
 - ii. Committee Updates
 1. Michel in the print shop has almost finished the poster. Need to add a QR code that goes to the Car Show page on our website.
 2. Banners need to be updated with the May 16 date. Some banners will need replacing.
 3. Mickey will talk to the art department about updating the date on the boards.

4. Dan is getting the permits from the city. Seeing if we can forgo some of the fees (\$150 = \$236)
 - a. Mickey made a motion to approve the permit fees, 2nd by Lori, unanimously approved.
- iii. Shawna is working on the release of liability for the vendors and will get it to Dan.
- iv. We need to purchase 2 fire extinguishers to have at the Pancake Breakfast. Vendors will be required to have their own.
 1. Lori made a motion to purchase 2 fire extinguishers, 2nd by Rosie, unanimously approved.
 - a. Melissia will purchase them.
- v. We need a check for our Membership in the San Diego Car Council. They also provide us liability insurance for the show. Membership costs \$50-\$60.
 1. Mickey made a motion to spend up to \$100 for our SDCC Membership. 2nd by Jennifer. Unanimously approved.
- vi. Rosie confirmed that the drumline is scheduled to participate in the show. She will check to see if the flags will come as well.
- vii. The donation committee will be getting together before the next meeting to come up with a gameplan.
- viii. Shawna suggested not having students roaming around with the raffle tickets this year. Instead, we can sell them at registration, pancake breakfast, and other stations around the show.
- ix. We need to come up with a plan on what jobs we would like students to do, and what kind of shifts are needed.
- x. It was determined we would have a May 1 cutoff date for vendors so that we can get donation items from them ahead of time.

7. New Business

- a. Blanket purchase - Dan
 - i. Dan found some \$15 blankets he thought would be nice to give to students in need.
 - ii. Lori is going to check with the counseling team to see if this is something they would like to pursue.
- b. Postage - Shawna
 - i. We need to buy some stamps for Car Show Thank You's and Foundation business.
 1. Costco has a great deal on 100 stamps.
 - ii. Mickey made a motion to approve the purchase of 100 stamps at Costco. 2nd by Sara. Unanimously approved.

8. Additional Agenda Items

- a. eSports Gaming facility
 - i. Tyler was approached by a company who is looking to partner with schools on Pop-Up Events to teach cyber safety, social footprint, etc. over Presidents Weekend.
 - ii. Shawna did a facility request for this, but hasn't received any updates from Tyler.